

2019 Record Book Update



**OKLAHOMA COOPERATIVE
EXTENSION SERVICE**
4-H Youth
Development



Who can do a State 4-H Record Book?

- Must be an Oklahoma 4-H member
 - Level 4 scholarships and Pickens Legacy Scholarships are only available to Oklahoma 4-H Alumni
- 4-H member must have started the 8th grade in the program year (September 1, 2018) they are applying.
- 4-H member must not have completed their 19th birthday or have completed their senior year in high school in the program year (September 1, 2018) they are applying

Oklahoma 4-H Hall of Fame guidelines

- A 4-H member applying for Oklahoma 4-H Hall of Fame must be a sophomore, junior or senior in high school by September 1 of the 4-H year when making application. A 4-H member may apply for Oklahoma 4-H Hall of Fame until they have reached 19 years of age OR until he/she has completed his/her senior year of high school.
- 4-H members applying for Hall of Fame must have been an active Oklahoma 4-H member for at least 3 years in Oklahoma or another state.
- 4-H members applying for Hall of Fame must have submitted a record book at the State level for at least 2 years (current year can be included)



Level I and Level II Record Books

- New Oklahoma Report Form! If a 4-H member turns in the old version of the ORF, it will be disqualified.
- AOP projects: Can be a combination of related projects or one focused project in which we don't have a stand alone project
- There are 31 Level I projects and 6 Level II projects
 - A 4-H member must win a Level I project in order to move into a Level II project
 - 4-H members can only win one (1) Level I project and one (1) Level II project

Oklahoma Report Form:

- Page 1: Check list- required. If an Educator signs off on this page, that means there should be nothing that would be a disqualification like margin, font size, or extra pages.
- New for 2019: Entry Category- please check if the entry is a Level 1, Level 2 or Hall of Fame. Project Area for completion should be included in line 4.
- There will be **NO CORRECTIONS** on check in day. If something is deemed wrong by the awards committee, the book will receive a 5 point deduction for each item wrong
- Page 2: Club leader signature is no longer required. Educators should ensure that all signatures are received (4-H member and parent) before signing the books



Oklahoma Report Form:

- Section 1-A: Participation in the 4-H project-
 - Limited to 2 pages
 - No heading on page 2 of this section
- Section 1-B: What have you learned in this project- 1 page
- Section 2: Leadership Experiences- 2 pages
 - Asterisk (*) should be placed beside leadership items that relate to project reported in Section 1 -A
 - No heading on page 2 of this section
- Section 3: Citizenship Experiences- 2 pages
 - Asterisk (*) should be placed beside citizenship items that relate to project reported in Section 1 -A
 - No heading on page 2 of this section
- Section 4: Awards in all 4-H projects: ½ page or no more lines than given
 - Like awards or honors can be combined in 1 line with multiple years
 - (Example: 1st place county communications contest 2011-2017)
- Section 5: Non-4-H Experiences: ½ page or no more lines than given



Oklahoma Report Form:

- Margins: Unless you change the preset margins on the Oklahoma Report Form they are correct
 - Left: 1.25 inch
 - Right: 0.5 inch
 - Top: 0.5 inch (changed from 1.0 inch)
 - Bottom: 0.5 inch
 - **DO NOT CHANGE THE MARGINS**
- Approved Fonts: all fonts should be no smaller than 12 in size: Times New Roman, Arial, Cambria, Calibri
- **DO NOT REMOVE THE GREY TEXT BOX OUTLINE!**
- If there is a blank page (example page 2 of leadership) it can be excluded from the record book



4-H Story:

- No more than 6 pages
- Margins are the same as the Oklahoma Report Form
 - Left: 1.25 inch
 - Right: 0.5 inch
 - Top: 0.5 inch (changed from 1.0 inch)
 - Bottom: 0.5 inch
- Name, County and project is **NOT** required on top of the story
- 5 point deduction for too many pages to the 4-H Story



Photo Section:

- No more than 3 pages- *exception Photography project can have 10 additional pages*
- Margins are the same as the Oklahoma Report Form
 - Left: 1.25 inch
 - Right: 0.5 inch
 - Top: 0.5 inch (changed from 1.0 inch)
 - Bottom: 0.5 inch
- 5 point deduction for too many pages to the Photo section
- Tips for good pictures are in the Tips for Record Books handout



Level III Scholarships

- There are 24 Level III Scholarships
- 4-H member must be a graduating senior in order to apply for these scholarships
- Each scholarship has different eligibility and requirements for completion, please check the Project Objectives book for eligibility and materials for submission
- **EACH SCHOLARSHIP:**
 - Completed Level III application which now includes the News Information Sheet
 - Current academic transcript (including college work if applicable)
 - Letter of recommendation from teacher, counselor, or academic advisor
 - Head shot photo (in a plastic sleeve with name and county on back of photo)
 - Any other scholarship required materials
- When entering Level III Scholarships on the online data base, please mark all of the scholarships the 4-H member is applying for in that year



Level IV Scholarships

- There are 11 Level IV Scholarships
- 4-H member must have completed one year in college in order to apply for these scholarships
- 6 of these scholarships designate the 4-H member attends Oklahoma State University
- Each scholarship has different eligibility and requirements for completion, please check the Project Objectives book for eligibility and materials for submission
- **EACH SCHOLARSHIP:**
 - Completed Level IV application which now includes the News Information Sheet
 - Current academic transcript
 - Letter of recommendation from teacher, counselor, or academic advisor
 - Head shot photo (in a plastic sleeve with name and county on back of photo)
 - Any other scholarship required materials
- Level IV Scholarships can either be entered online by Extension educators or will be done by the State 4-H Office



Pickens Legacy Scholarships

- All of these scholarships are given to Oklahoma 4-H members or alumni attending Oklahoma State University-Stillwater
- These actually come from the OSU Foundation but management is done by Oklahoma 4-H
- In 2019 there will be 17 Pickens Legacy Scholarships awarded

EACH SCHOLARSHIP:

- Completed Pickens Legacy Scholarship application which now includes the News Information Sheet
- Current academic transcript (including college work if applicable)
- Letter of recommendation from teacher, counselor, or academic advisor
- Two page, double-spaced essay answering the question “How has 4-H membership influenced my career plans and/or my life.”
- Head shot photo
- Pickens Legacy Scholarship are due **FEBRUARY 1, 2019**
- Complete applications (with all above items) need to be scanned in one PDF and emailed to ok4h@okstate.edu with Picken Scholarship and applicants name in the subject line.



Other Scholarships Available

- Griffith Family Community Service Scholarship- NEW in 2019
 - Only available to 4-H members who are graduating seniors in high school
 - Has separate application
 - Entry includes: scholarship application, Two (2) 500 word essay, 4-H story (copy) and transcript(s)
- Indian Electric Cooperative 4-H Scholarship
 - Only available to members who are graduating seniors in the following school districts who are on Indian Electric Cooperative service:
 - Cleveland, Frontier, Hominy, Jennings, Keystone, Mannford, Oilton, Olive, Pawhuska, Pawnee, Pretty Water, Prue, Sand Springs, Shidler, Woodland, Wynona and Yale
- 4-H Soil Health Scholarship
 - Available to any 4-H member in 8th-12th grade who are doing concentrated project work in soil health
 - All 6 objectives listed on the scholarship application are to met
- Southeast District Scholarship
 - Open to 4-H members in the Southeast District who is at least 14 but no older than 19. Can not be named winner in conjunction with any other awards.



A few things...

- NO Corrections will be made on entry day as in years past
- When entering your 4-H members information in the online data base, please put their home address and information and not the county Extension office. County educators will get electronically copied on all correspondence that goes to 4-H members.
- All of the items are found on the awards webpage: <http://4h.okstate.edu/awards>
- We will try our best to get Level III and Level IV, photos back to the 4-H member with their application however we can not guarantee the return of photo.



Questions?

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