2020 VIRTUAL Roundup – Communication Event

State 4-H Roundup

Communication Event

Public Speaking
Definitions of 4-H Presentations

**SPEECH**

**Speech Defined**
A 4-H talk/regular speech is one means of sharing information and educating an audience about a specific subject. It is an oral presentation in which the member does not rely on posters/illustrations or objects. All illustrations are communicated through descriptions used in the speech. Basically, the 4-H member paints a picture or tells a story through oral communication. There are no props/posters/costumes in a speech.

5-7 Minutes
- Individual
- No TEAMS (2020)

**ILLUSTRATED PRESENTATIONS**

**ILLUSTRATED TALK DEFINED**
A 4-H illustrated talk is another means of sharing information and educating an audience about a specific subject. It is an oral presentation in which the member uses posters/illustrations or objects to emphasize/illustrate specific points in the speech. A member does not actually make or demonstrate how to do something in an illustrated talk. No PPT/Digital/slides in this division.

5-12 Minutes
- Individual
- No TEAMS (2020)

**DEMONSTRATION DEFINED**
A 4-H demonstration is a means of sharing information with an audience by showing how to do something. In this oral presentation the member shows how to make an item or complete a task. When a demonstration is finished the 4-H member will have a finished product to show. A demonstration can be an individual or team.

5-12 Minutes
- Individual
- No TEAMS (2020)

**DIGITAL-PRESENTATION DEFINED**
See illustrated talk definition. The primary differences are that the Digital presentation replace posters and the presenter is demonstrating the skills they have mastered when integrating technology into a speech/presentation. Members will be evaluated on their ability to design and create effective slides (Prezi, PPT, Google Slides, etc.) which complement the oral content of the presentation. The digital platform (slides) should not be the “presentation.”

5-7 Minutes
- Individual
- No TEAMS

**TIME LIMITS:**

<table>
<thead>
<tr>
<th>Presentation Type</th>
<th>Time Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speech</td>
<td>5-7 minutes</td>
</tr>
<tr>
<td>Illustrated Presentation</td>
<td>5-12 minutes</td>
</tr>
<tr>
<td>PowerPoint Presentation</td>
<td>5-7 minutes</td>
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</table>

**Penalties**
- Presentations under or over the time limit will be penalized five (5) points for each full minute over or under the time limit. Any presentation going 2 minutes over the allowed time will be stopped.
PUBLIC SPEAKING CATEGORIES AND GUIDELINES

- Pre-registration is completed through the Roundup registration process.
- Delegates will be responsible for scheduling their presentation time through an online scheduling platform such as SignUpGenius no later than Noon July 6.
- CANCELLATION - The chairperson and/or state staff assigned to the communication event shall be notified prior to the date of the event that a competitor will not be participating.
- It is in the best interest of the county program that a county not enter more than three (3) presentations in any one category.
- General categories have been established and an explanation of each is provided. Choose the category which best fits the topic. The category must be noted on the registration form or processing will be delayed.
- Event management reserves the right to divide and combine categories based on registration numbers. In the event a category is divided by age divisions, the top presentation in each division may be asked to present a second time to determine the winner.
- Individuals and teams compete against one another.

<table>
<thead>
<tr>
<th>The number used to register for a category at Roundup.</th>
<th>Categories</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illustrated Presentation</td>
<td>Speech</td>
</tr>
<tr>
<td>#1</td>
<td>#6</td>
</tr>
<tr>
<td>#2</td>
<td>#7</td>
</tr>
<tr>
<td>#3</td>
<td>#8</td>
</tr>
<tr>
<td>#5</td>
<td>#10</td>
</tr>
</tbody>
</table>

Preparation of Speeches/Illustrated Presentation/Demonstration Presentations

- Resources: [http://4h.okstate.edu/literature-links/lit-online/communication-expressive-arts/speaking](http://4h.okstate.edu/literature-links/lit-online/communication-expressive-arts/speaking)
- Materials (speeches/illustrated talks/Digital presentations) previously presented at Roundup as a team/individual are not permitted.
- Prior to competing at Roundup, the presentations should have been presented before a group (i.e. county/district/regional contest, local 4-H club meeting, community organization, class, etc.).
• Special equipment will not be provided. Each member will be responsible for providing his/her own equipment/internet access, software and hardware (2020) (i.e. Easel, extension cords, props, audio-visual devices, spoons, trays, tablecloth, etc.) for accessing and broadcasting presentations.

In your planning and preparation, keep in mind you will be sharing virtual space with others -- flexibility, cooperation and a helping attitude is expected of all delegates.

Kitchen/water will not be available for advance preparation or clean-up.

Electrical outlets may be limited and not closely associated with the presentation area.

• No Firearms are permitted.
• No Live Animals are permitted.
• Note cards may be used but should be used sparingly.
• Participants may be asked questions about the information presented.
• Participants should be present (2020 - logged in online) at least 15 minutes before scheduled to present the contest begins. It is the responsibility of the contestant to be at the right place and on time. ZOOM Room locations will be are provided to the participant directly and copied to the county educator prior to Roundup and last minute changes are part of the county packet at check-in.
• Digital/PPT Presentations ONLY

1. An OSU computer, projector and internet will be provided. The computer will be loaded with the current version of PowerPoint commonly used by OSU.

2. Presentation must be on a memory stick/cloud/digital platform. No Zip™ disk or zipped files should be used as it may not be compatible with equipment/software. *We cannot insure that any digital presentation (memory stick/cloud/digital platform) will work.

3. Bring 2 copies of the presentation, as a handout, with six slides per page. These handouts will be for the judge’s benefit, in the event of equipment malfunction or a compatibility problem.

4. Participants will be expected to upload and run their own presentation.

5. Both the participant and the presentation MUST be visible to the judges in the ZOOM room. Please visit with County Educator if you need assistance learning how to use the technology.

Evaluation of Public Speaking Presentation

JUDGING:
• In most cases there will be two judges.
• In the event a category is divided by age divisions, the top presentation in each division may be asked to present a second time to determine the winner in the category.

FEED BACK

RECOGNITION
• Danish-Award System, with respective color ribbon, used to evaluate each presentation:
  - Blue Award (Outstanding)
  - Red Award (Good-Satisfactory)
  - White Award (Satisfactory - Needs Improvement)
• Peer Competition (first through third place) will be used to place participants in each category.
• The judge(s) reserve the right/have the discretion not to award first place.
• First place winners will receive a certificate and a monetary award of $50. Water Conservation presentations placed 1st-3rd receive a monetary prize respectively of $100, $70 and $30. ALL monetary awards will be mailed following Roundup.
• ALL First place winners must write a thank you note immediately following the awards presentations.
• Results and ribbons will be awarded at the conclusion of the contest in each room. Only exception is with prior approval of event superintendent, that a designated representative may accept award on their behalf because the contestant is competing/participating in another activity running simultaneously with communication event.
• All results will be emailed to county educators following the contest.
• Judges will be asked to provide constructive comments to each participant. A copy of the score sheet will be delivered to county mailbox emailed directly to the contestant after the event.
• Awards, comment/score sheets and/or overall results will not be mailed to individuals or counties.
ILLUSTRATED PRESENTATION◆SPEECH◆DIGITAL PRESENTATION SCORESHEET

☐ Illustrated Presentation (Classes #1-5) Presentation in this category can be Individual and/or Team.
☐ Speech (Classes #6-10) ☐ Digital Presentation (Classes #11-15)

Name (print) ____________________________ County (print) ____________________________
Name of partner (Illustrated team presentations only) ____________________________

Class # _______ Title/Topic (print) __________________________________________________

SPEAKER(S):
Appearance (neat, appropriate)
Voice (clear, fluent, voice control, pronunciation, articulation, projection)
Poise and Posture (cheerful, confident, and erect)
Eye Contact
Comments:

possible points (25) ____

PRESENTATION:
Introduction (short, complete, interesting)
Organization of Material
Delivery (smooth, appropriate speed, voice variations)
Conclusion (adequate and effective)
General Effect of Presentation
Interest to Audience

FOR ILLUSTRATED AND DIGITAL PRESENTATIONS:
Proper Use of Visual Aids and Equipment
Use of Appropriate Materials to “Show” Main Idea
Props (well-managed, neat work space)
Comments:

possible points (50) ____

SUBJECT MATTER:
Originality
Speaker’s Understanding of Subject Matter
Suitability of Topic (specific)
Information (accurate, up-to-date, complete)

Comments:

possible points (25) ____

Time Limit: Speeches, 5-7 min; Illustrated Presentations, 5-12 min., Digital Presentations, 5-7 min.
Penalty: 5 pts. for each full minute over or under the time limit.

Total points ______

NOTE TO JUDGES:
After consulting with fellow judge 1) circle the ribbon color using the respective color associated with the Danish Award System and 2) rank the top three. The judge(s) reserve the right/have the discretion not to award first place.

Circle one: Blue (Outstanding) Red (Good-Satisfactory) White (Satisfactory – Needs Improvement)

Placing: ☐ First Place ☐ Second Place ☐ Third Place

Judges Signature: ___________________________________________