

4HOnline FAQ's & Updates

Oklahoma 4-H Youth Development

Charter - Renewing Club Charter

Process for annually renewing a club charter. For additional information on this topic see Chapters 2 and 3 of the Club Management System Manual http://4h.okstate.edu/for-educators/club-management-system/4HClubManagementGuide_Nov2014_revised.pdf.

Club Charter Renewal Checklist (5/2015)- Completed annually by Extension Educator and Club leadership. The renewal document is to be completed and uploaded to *4HOnline* no later than August 31 each year. All documents for the 2015-16 4-H year are archived at midnight on August 31.

- [Fill-able Form](#)
- [PDF version](#)
- **Club Charter Renewal Certificate (2015)**
 - [PDF version](#)
- **Sample Letters**
- **Annual Club Self-Evaluation** - Form can be completed by the club if the county does not have some other form of "end of year" evaluation in place for club self-assessment.

Details on uploading club documents to 4HOnline can be found at <http://4h.okstate.edu/for-educators/4honline-enrollment-and-event-registration/club-management>

[4HOnline Club Management](#)

Instruction sheets:

- [Chartered Clubs](#) - managing club records in *4HOnline* (7/2015)

For additional information referred to in the *4HOnline* instruction sheets on this page follow the links below.

- **Starting a 4-H Club** - [Chartering a Club](#)
- [Renewing Club Charter](#)