

CERTIFIED VOLUNTEERS – **STATUS RENEWED**

Sent to all certified volunteers who **completed requirements** for the program year.

Sample 6

«Date»

«First_Name» «Last_Name»

«Address»

«City» «State» «Zip»

Dear «First_Name»,

We recognize that 4-H volunteers work without monetary pay, give many hours of time and sometimes bear extra expense to help 4-H'ers develop into well-adjusted and useful citizens. Your cooperation and interest in the _____ County 4-H program is invaluable.

During the _____ program year, many of our parents and volunteers went well beyond our expectations at the local and county levels. Many of you not only invested time in our young people, but also invested in your own personal development by attending 4-H Parent-Volunteer Continuing Education.

We are pleased to inform you that your certification status has been renewed for the 20__-__ program year. Be sure to re-enroll after September 1 and complete all necessary position agreements associated with your volunteer position.

Enclosed is a copy of the 20__-__ Continuing Education opportunities. We hope it will be of assistance in scheduling quality time for your own personal development.

On behalf of the _____ County 4-H program, thank you for investing your time and talents in the Oklahoma 4-H Youth Development Program.

Sincerely,

<Name>

Extension Educator, 4-H and Youth Programs

Attachments: Parent-Volunteer Continuing Education Schedule
Renewal Certificate